



Comins Township  
2090 E. Miller Rd.  
Fairview, MI 4862  
989-848-5811

Date Approved: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Clerk: \_\_\_\_\_

***June 24th, 2025, Regular Meeting:***

***Called to order*** at 6:00pm, Pledge lead by Supervisor Lori Lewis. ***Roll call*** taken, Supervisor Lori Lewis, Clerk Amanda Barajas, Deputy Clerk Courtney Eaves Treasurer Kevin Salsbury, Trustees Blake Snyder and John Kuziel II all in attendance. ***Guests in attendance***, See sign-in sheet.

***Agenda***

- ✓ Barajas/Salsbury Motion to approve the agenda as amended.

***Guest:*** None

***Public Comment:*** Supervisor allowed 3-minutes of Public Comment per person, none received.

***New Business:***

1. The issues with pitting and crumbling of new sidewalks in town has been addressed with Finished Concrete, Supervisor Lewis to continue to follow up.
2. Bids received from Monkey Man Tree Service (\$3,736) and Smitty's Tree Service (\$3,540) for tree removal at Perry Lake.  
✓ Barajas/Snyder Bid from Smitty's Tree Service for \$3540 for Perry Lake Tree Removal.
3. 3 sealed bids were received for the office roof from: Beachy Roofing, Rickett Construction, LLC, and JRS Construction & Services LLC.  
✓ Lewis/Salsbury Bid from Ricketts Construction, LLC for tear-off and replacement of office roof for \$13,950.00
4. Supervisor Lewis is proposing the Facility Manager be under control of the Supervisor and will bring the proposal to the next meeting detailing the job description and guidelines.
5. OC Road Commission has sent a bid for the street signs ordered last year. 36 signs in total.  
✓ Barajas/Lewis Approval for \$1,300 to OCRC for street signs.
6. Changes presented for Policy 107 Purchasing and Bidding.  
✓ Salsbury/Kuziel II Policy 107 as presented.
7. The cemetery has a lot of unused old plots dating back to early 1900. Cemetery Sexton Amanda Barajas requesting approval of the Board to publish in paper for two weeks about unused lots going back to township and heirs' ability to claim.  
✓ Barajas/Snyder Publish Cemetery Plot Take Back info in OCH for two weeks.

8. *Quote from Double J Stone Masonry to repair the cemetery pillars for \$1,300, Would begin in July.*  
✓ Salsbury/Lewis      *Quote from Double J Stone Masonry to repair the cemetery pillars for \$1,300*
9. *Reappointment of John McConnell to the Planning Commission, 5/2025-5/2028.*  
✓ Kuziel II/Snyder      *Reappointment of John McConnell to the PC, 5/2025-5/2028*
10. *Remove Deb Dew from all Mercantile Accounts and add Tammy Tropiano, to reflect new hiring and retirement.*  
✓ Barajas/Lewis      *Remove Deb Dew from all Mercantile Accounts and add Tammy Tropiano*
11. *Brush located at Boney Park to be burnt this winter with assistance from the Fairview Fire Department.*
12. *Lines need to be painted at the town hall on the newly resurfaced parking lot.*  
✓ Kuziel II/Lewis      *Approval of up to \$500 for painting of town hall parking lot lines.*
13. *Supervisor Lewis would like to begin planning for adding steps at Perry Lake. Requesting ability to publish in OCH.*  
✓ Barajas/Snyder      *Publish Request for Bids in OCH for two weeks seeking bids for Perry Lake steps.*
14. *Quote presented from Sumerix Implement, Inc. for a Bad Boy backpack blower and extra battery pack at \$728.00 to be used by the Fire Department during brush fires.*  
✓ Salsbury/Barajas      *Quote from Sumerix Implement, Inc. for \$728.00*
15. *Township will be publishing and posting in search of new volunteer firemen at the request of the department.*

**Approval of Payroll & Bills**

- ✓ Lewis/Snyder      *May 2025 CK#21899-21921*

**Approval of Minutes**

- ✓ Salsbury/Lewis      *Approval of May 27th, 2025, Regular Meeting Minutes & Close Meeting Minutes*

**Treasurer's Report:** *Salsbury presented Statement of accounts for May 2025.*

**Planning Commission Minutes:** *Reviewed by the Board.*

**Social Media Update:** *Facebook activity recapped, along with tire recycle participation.*

**Zoning Report:** *Lori Lewis presented 22 permits issued and 3 special use hearings to date.*

**Correspondence:**

**Health Department Testing at Perry Lake**  
**Plat Books/Maps available to the Township**  
**Life jacket Loaner Station at Perry Lake**

**Adjournment:** *at 7:40pm Barajas/Salsbury/Snyder/Kuziel II/Lewis*  
**Next Meeting:** *June 24<sup>th</sup>, 2025 @ 6pm*